From:

BIL Bruney [findir@ghatx.org]

Sent:

Thursday, April 25, 2013 10:21 AM 'Burchfield, Travis'

To: Cc:

'Arvel Dunn'

Subject:

FW: April payment

Mr. Burchfield:

The e-mail from Arvel, copied to me, has been forwarded.

Sorry for the delay.

Thanks!

BIL

From: Arvel Dunn [mailto:ar@ghatx.org] Sent: Tuesday, April 23, 2013 4:49 PM

To: 'Travis' Cc: BIL Bruney

Subject: FW: April payment

Mr. Burchfield,

As of April 23, 2013, the payment will be \$4,718.60. Since we base our payment on collections at the end of the month, this payment may change.

Sincerely,

Arvle L. Dunn Jr. Sr. Accountant

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Tuesday, April 23, 2013 2:49 PM

To: findir@ghatx.org Subject: April payment

BIL-

If you could, please let me know what the payment for the end of April will be.

Thanks,



**Travis Burchfield MDU Account Executive** 8590 W. Tidwell, 3rd Floor Houston, TX 77040 Office - 713.335.1224 Fax - 713.895.2505

From:

Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

Sent:

Tuesday, April 23, 2013 2:49 PM

To: Subject: findir@ghatx.org April payment

BIL-

If you could, please let me know what the payment for the end of April will be.

Thanks,



Travis Burchfield MDU Account Executive 8590 W. Tidwell, 3rd Floor Houston, TX 77040 Office - 713.335.1224 Fax - 713.895.2505

From: Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

Sent: Wednesday, October 10, 2012 10:04 AM

To: BIL Bruney

Subject: RE: Contact Information

Attachments: image001.gif

BIL-

We are on are way there, but might be there closer to 10:45.

Sorry for any inconvenience.

Travis

From: BIL Bruney [findir@ghatx.org]
Sent: Tuesday, October 09, 2012 8:04 AM

To: Burchfield, Travis

Subject: RE: Contact Information

Thanks for the reminder

BIL

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, October 08, 2012 10:44 AM

To: BIL Bruney

Subject: RE: Contact Information

BIL-

Just a reminder, we meet with you this week October 10th at 10:30 am.

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Tuesday, September 18, 2012 8:50 AM

To: Burchfield, Travis

Subject: RE: Contact Information

4700 Broadway St.

Suite 100

Galveston, TX 77551

Turn left on 47th Street from Broadway. 47th street ends in our parking lot.

BIL

From: Burchfield, Travis

[mailto:Travis Burchfield@cable.comcast.com]<mailto:[mailto:Travis Burchfield@cable.comcast.c

om]>

Sent: Monday, September 17, 2012 4:57 PM

To: BIL Bruney

Subject: RE: Contact Information

From:

BIL Bruney [findir@ghatx.org]

Sent:

Tuesday, October 09, 2012 8:04 AM

To: Subject:

'Burchfield, Travis'
RE: Contact Information

Thanks for the reminder

**BIL** 

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, October 08, 2012 10:44 AM

To: BIL Bruney

Subject: RE: Contact Information

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Just a reminder, we meet with you this week October 10<sup>th</sup> at 10:30 am.

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Tuesday, September 18, 2012 8:50 AM

To: Burchfield, Travis

Subject: RE: Contact Information

4700 Broadway St.

Suite 100

Galveston, TX 77551

Turn left on 47<sup>th</sup> Street from Broadway. 47<sup>th</sup> street ends in our parking lot.

BIL

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, September 17, 2012 4:57 PM

To: BIL Bruney

Subject: RE: Contact Information

Just to confirm, what is your address?

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, September 17, 2012 4:52 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Fine, let's get this done!!!!

BIL

Just to confirm, what is your address? From: BIL Bruney [mailto:findir@ghatx.org] Sent: Monday, September 17, 2012 4:52 PM To: Burchfield, Travis Subject: RE: Contact Information Fine, let's get this done!!!! BIL From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]<mailto:[mailto:Travis Burchfield@cable.comcast.c om ]> Sent: Monday, September 17, 2012 3:53 PM To: BIL Bruney Subject: RE: Contact Information BIL-Sorry to push this out, but due to out of town travel, how does October 10th at 10:30 am sound? Travis From: BIL Bruney [mailto:findir@ghatx.org] Sent: Monday, September 17, 2012 2:55 PM To: Burchfield, Travis Subject: RE: Contact Information Mr. Travis: I am back...... BIL From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]<mailto:[mailto:Travis Burchfield@cable.comcast.c om]>Sent: Tuesday, August 28, 2012 3:40 PM To: BIL Bruney Subject: RE: Contact Information BIL-After talking with Tina Cordero, it looks like the best times in her schedule are: Tuesday September 11th in the morning Wednesday September 12th in the morning

Thursday September 13th at 3pm Friday September 14th between 12pm and 3pm

Let me know what works for you.

Regards,

#### Travis

From: BIL Bruney [mailto:findir@ghatx.org]

Sent: Monday, March 26, 2012 4:04 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Thanks for the info!

B I L Bruney Director of Finance Galveston Housing Authority 409-765-1992

From: Burchfield, Travis

[mailto:Travis\_Burchfield@cable.comcast.com]<mailto:[mailto:Travis\_Burchfield@cable.comcast.c

om]>

Sent: Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org<mailto:findir@ghatx.org>

Subject: Contact Information

[Description: Description: Comcast]

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, September 17, 2012 3:53 PM

**To:** BIL Bruney

Subject: RE: Contact Information

BIL-

Sorry to push this out, but due to out of town travel, how does October 10<sup>th</sup> at 10:30 am sound?

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, September 17, 2012 2:55 PM

To: Burchfield, Travis

**Subject:** RE: Contact Information

Mr. Travis:

I am back......

BIL

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Tuesday, August 28, 2012 3:40 PM

To: BIL Bruney

Subject: RE: Contact Information

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Subject: RE: Contact Information

Thanks for the info!

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**Sent:** Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org

**Subject:** Contact Information



From:

Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

Sent:

Monday, October 08, 2012 10:44 AM

To:

**BIL Bruney** 

Subject:

RE: Contact Information

BIL-

Just a reminder, we meet with you this week October 10<sup>th</sup> at 10:30 am.

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Tuesday, September 18, 2012 8:50 AM

To: Burchfield, Travis

Subject: RE: Contact Information

4700 Broadway St.

Suite 100

Galveston, TX 77551

Turn left on 47<sup>th</sup> Street from Broadway. 47<sup>th</sup> street ends in our parking lot.

**BIL** 

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, September 17, 2012 4:57 PM

To: BIL Bruney

Subject: RE: Contact Information

Just to confirm, what is your address?

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, September 17, 2012 4:52 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Fine, let's get this done!!!!

BIL

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

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Subject: RE: Contact Information

Thanks for the info!

B I L Bruney Director of Finance Galveston Housing Authority 409-765-1992

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, March 26, 2012 1:39 PM

To: findir@qhatx.org

Subject: Contact Information



I am back......

BIL Bruney [findir@ghatx.org] From: Tuesday, September 18, 2012 8:50 AM Sent: 'Burchfield, Travis' To: RE: Contact Information Subject: 4700 Broadway St. Suite 100 Galveston, TX 77551 Turn left on 47<sup>th</sup> Street from Broadway. 47<sup>th</sup> street ends in our parking lot. BIL From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com] Sent: Monday, September 17, 2012 4:57 PM To: BIL Bruney Subject: RE: Contact Information Just to confirm, what is your address? From: BIL Bruney [mailto:findir@qhatx.org] Sent: Monday, September 17, 2012 4:52 PM To: Burchfield, Travis **Subject:** RE: Contact Information Fine, let's get this done!!!! BIL From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com] Sent: Monday, September 17, 2012 3:53 PM To: BIL Bruney **Subject:** RE: Contact Information BIL-Sorry to push this out, but due to out of town travel, how does October 10<sup>th</sup> at 10:30 am sound? **Travis** From: BIL Bruney [mailto:findir@ghatx.org] Sent: Monday, September 17, 2012 2:55 PM To: Burchfield, Travis Subject: RE: Contact Information Mr. Travis:

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Tuesday, August 28, 2012 3:40 PM

To: BIL Bruney

Subject: RE: Contact Information

BIL-

After talking with Tina Cordero, it looks like the best times in her schedule are: Tuesday September 11<sup>th</sup> in the morning Wednesday September 12<sup>th</sup> in the morning Thursday September 13<sup>th</sup> at 3pm Friday September 14<sup>th</sup> between 12pm and 3pm

Let me know what works for you.

Regards,

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From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, March 26, 2012 4:04 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Thanks for the info!

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Sent: Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org

**Subject:** Contact Information



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To: BIL Brunev

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To: findir@ghatx.org

Subject: Contact Information



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Monday, September 17, 2012 2:55 PM

To: Subject:

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RE: Contact Information

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Sent: Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org

**Subject:** Contact Information



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Let me know what works for you.

Regards,

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, March 26, 2012 4:04 PM

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From:

Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

Sent:

Monday, September 17, 2012 3:53 PM

To:

**BIL Bruney** 

Subject:

**RE: Contact Information** 

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I am back......

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Regards,

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Sent: Monday, March 26, 2012 4:04 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Thanks for the info!

B I L Bruney Director of Finance Galveston Housing Authority 409-765-1992

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org

Subject: Contact Information



From:

Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

Sent:

Wednesday, August 29, 2012 10:46 AM

To: Subject: findir@ghatx.org RE: Meeting Schedule

What time would work best for you on Thursday afternoon on the 20th?

From: findir@ghatx.org [mailto:findir@ghatx.org]
Sent: Wednesday, August 29, 2012 9:39 AM

To: Burchfield, Travis

Subject: Re: Meeting Schedule

Week of 17th Thanks BIL

Sent via BlackBerry from T-Mobile

From: "Burchfield, Travis" < Travis Burchfield@cable.comcast.com>

Date: Wed, 29 Aug 2012 14:27:59 +0000 To: findir@ghatx.org<findir@ghatx.org>

Subject: Meeting Schedule

BIL-

Just to confirm, schedule it for the week of the 17<sup>th</sup> or the week after the 17<sup>th</sup>?

**Travis** 

From: findir@ghatx.org [mailto:findir@ghatx.org]

Sent: Tuesday, August 28, 2012 7:41 PM

To: Burchfield, Travis

Subject: Re: Contact Information

Travis

Out of office till 9/17

Please reschedule for week after

Thanks BIL

Sent via BlackBerry from T-Mobile

From: Burchfield, Travis [Travis\_Burchfield@cable.comcast.com]

**Sent:** Tuesday, August 28, 2012 3:40 PM

To: BIL Bruney

Subject: RE: Contact Information

BIL-

After talking with Tina Cordero, it looks like the best times in her schedule are: Tuesday September 11<sup>th</sup> in the morning Wednesday September 12<sup>th</sup> in the morning Thursday September 13<sup>th</sup> at 3pm Friday September 14<sup>th</sup> between 12pm and 3pm

Let me know what works for you.

Regards,

**Travis** 

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Monday, March 26, 2012 4:04 PM

To: Burchfield, Travis

Subject: RE: Contact Information

Thanks for the info!

BIL Bruney Director of Finance Galveston Housing Authority 409-765-1992

From: Burchfield, Travis [mailto:Travis Burchfield@cable.comcast.com]

Sent: Monday, March 26, 2012 1:39 PM

To: findir@ghatx.org

Subject: Contact Information



From: Cordero, Tina [Tina\_Cordero@cable.comcast.com]

Sent: Thursday, August 09, 2012 7:58 PM

To: BIL Bruney

Cc: Burchfield, Travis; Brown, Marquita

Subject: RE: Comcast Service

Thank you Mr. Bruney, It was a pleasure speaking with you. We look forward to meeting.

Thank you, Tina Cordero

#### Tina Cordero

Director of Commercial Development MDU Comcast – Houston Region 8590 West Tidwell Road Houston, TX 77040

Office: 713-341-8709 Mobile: 505-975-6948

E-mail: Tina Cordero@cable.comcast.com

From: BIL Bruney [mailto:findir@ghatx.org]
Sent: Thursday, August 09, 2012 12:15 PM

To: Cordero, Tina

Cc: 'Mona Purgason'; 'Melinda Oliver'; 'Odelia Williams'; 'Stanley Lowe'

Subject: Comcast Service

Dear Ms. Cordero:

Thanks for taking my phone call and subsequently shedding light on the Cable Service Contract status. Per our conversation, I understand that even though we continued to be served under the expired Bulk Cable Contract, a new contract, changing the service to individual tenant billing, was signed on 8/27/2008 by the then Executive Director, Harish Krishnarao.

I will meet with the pertinent authority and contact you to schedule a meeting to negotiate the terms of service.

Sincerely,

B I L Bruney Director of Finance Galveston Housing Authority 409-765-1992

From:

BIL Bruney [findir@ghatx.org]

Sent: To: Thursday, August 09, 2012 12:15 PM 'Tina Cordero@cable.comcast.com'

Cc:

'Mona Purgason'; 'Melinda Oliver'; 'Odelia Williams'; 'Stanley Lowe'

Subject:

**Comcast Service** 

#### Dear Ms. Cordero:

Thanks for taking my phone call and subsequently shedding light on the Cable Service Contract status. Per our conversation, I understand that even though we continued to be served under the expired Bulk Cable Contract, a new contract, changing the service to individual tenant billing, was signed on 8/27/2008 by the then Executive Director, Harish Krishnarao.

I will meet with the pertinent authority and contact you to schedule a meeting to negotiate the terms of service.

Sincerely,

B I L Bruney Director of Finance Galveston Housing Authority 409-765-1992

For office use only Date Proposal Received	
Time Proposal Received	
GHA Staff Accepting Proposal	

# Galveston Housing Authority Request for Proposal: Gulf Breeze and Holland House

## **Instructions**

This proposal must be submitted to:

Galveston Housing Authority
Melinda Oliver, Procurement Manager
Or Arvle Dunn, Sr. Accountant
4700 Broadway
Galveston, TX 77551
(409) 765-1995 or
(409) 765-1998

Proposals must reach the Galveston Housing Authority no later than 5:00 p.m. on December 31, 2012.

Proposals may also be submitted via e-mail to <a href="mailto:phs@ghatx.org">phs@ghatx.org</a> or <a href="mailto:ar@ghatx.org">ar@ghatx.org</a>.

All Proposers must be licensed satellite or cable television providers under Texas law.

Absolutely no proposal will be accepted for consideration if received after the deadline date and time specified.

Negotiations may be conducted with firms having a reasonable chance of being selected for the award.

#### Introduction

Galveston Housing Authority currently operates two High Rise Apartment Buildings; one located at 1211 21<sup>st</sup> Street with 199 apartment units and eleven floors and the other located at 2810 61<sup>st</sup> Street, 4 floors and 157 units.

## **Requirements For Submitting A Quote**

The Galveston Housing Authority respectfully requests submissions from licensed area satellite or cable television providers.

## **Responsibility Of Prospective Proposer**

In determining a responsible proposer the Authority will consider such matters as the Proposer's:

- 1. Cost
- 2. Licensing with State of Texas;
- 4. Record of past performance; and
- 5. Availability and location.

#### **Late Submission**

Any Proposal received, at the place designated in the solicitation, after the exact date and time specified for receipt will not be considered.

## **Estimated Calendar Of Events**

Event	Date	
RFP issued	December 3, 2012	
RFP response due	December 31, 2012	
Contract Start Date	January 15, 2013	

All quotes should be submitted to Melinda Oliver or Arvle Dunn by December 31, 2012 at 5pm.

#### Amendments To The RFP

If parts of the solicitation/specifications are amended, then all items and conditions, which are not modified, remain unchanged.

Amendments will be on file in the office of the Authority at least 72 hours prior to receipt of proposals deadline.

## **Notice To Offerors**

The Galveston Housing Authority Contract Administration Department is willing to assist any offeror(s) in the interpretation of proposal provisions or explanation of how RFP forms are to be completed. For assistance, visit Contract Administration located at 4700 Broadway, Galveston, TX 77551, or contact the Procurement Department by phone (409) 765-1998, (409) 765-1995, or e-mail <a href="mailto:phs@ghatx.org">phs@ghatx.org</a>; <a href="mailto:ar@ghatx.org">ar@ghatx.org</a>.

The Galveston Housing Authority (GHA) is committed to a policy of providing equal opportunities to all candidates regardless of economic or social status and does not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, or age. The GHA does not discriminate against any offeror because of Vietnam-era veteran status, disabled veteran status, or physical or mental disability in regard to any position for which the employee or employment applicant otherwise meets minimum qualifications.

#### Contract Award

The Authority will evaluate proposals in response to the RFP and will award a contract to the responsible firm whose proposal, conforming to the solicitation, will be most advantageous to the Authority.

## Intent

It is the intent of this proposal to solicit a qualified vendor to provide a turn-key installation of cable or satellite television for Gulf Breeze Apartment Complex located at 1211 21<sup>st</sup> Street, Galveston, Texas and Holland House located at 2810 61<sup>st</sup> Street, Galveston, Texas. The qualified vendor will install and maintain an SMATV programming (at least 80 channel) at the aforementioned property. Cable or Satellite providers will be responsible for all cable distribution system at all properties to meet cable or satellite requirements for a complete working system.

# **Profile Of The Authority**

The Housing Authority of the City of Galveston is currently governed by the Housing Authorities Law, codified in the Texas Local Government Code. It is a unit of government and its functions are essential governmental functions. Galveston Housing Authority is a Public Housing Agency.

The property of the Authority is used for essential public and governmental purposes. The Galveston Housing Authority and its property are exempt from all taxes, including sales tax on all its purchases and supplies. The Galveston Housing Authority reserves the right to reject any and all proposals and to award this contract to the firm whose overall capabilities will best serve its needs.

Selection of the provider will be made primarily on the basis of the cost to GHA; licensing with State of Texas; record of current and past performance; and availability, location, and ability to GHA.

## Compensation

The Authority will consider a monthly remittance contract.

## Licensing

The proposer must be a television satellite or cable provider licensed to conduct business in Galveston County, State of Texas.

## **Performance**

Current and past performance will be evaluated by referrals.

## Availability/Location

Availability to GHA and location will be considered. Proposers should specify installation abilities and availability to GHA.

Selection of the successful firm will be at the sole discretion of the Galveston Housing Authority. If a contract is awarded, it shall be to the firm or individual whose qualifications, price and other factors are deemed most advantageous to the Galveston Housing Authority. Additionally, the Authority shall have the right to reject any and all proposals at its discretion.

Proposals will be evaluated by an Evaluation/Selection Committee comprised of appropriate Galveston Housing Authority staff with the appropriate experience and/or knowledge.

The committee will present its recommendations to the Board of Commissioners of the Authority who have authority to award contracts.

<b>EVALUATION CRITERIA</b>	MAXIMUM POINTS
1. Cost	40
2. Licensing	20
3. Performance (present and past)	20
4. Availability to GHA	20
TOTAL POSSIBLE POINTS	100

## **Travel And Reimbursables**

All travel, postage, telephone, facsimile, internet and miscellaneous expenses will be borne by the successful firm(s) and included in the total fixed contract price as per final negotiated contract. There is no provision for reimbursable expenses, except for those resulting from contract modification, which will be defined, in the final negotiated contract.

## **Document Requirements**

The following is a description of the minimum information, which must be supplied by providers in their proposals. It is open to all firms to give such supplementary facts or materials that they consider may be of assistance in the evaluation of the proposal submitted. Proposals that omit critical elements may be considered non-responsive. The critical elements of this proposal include the following information:

- Cost Complete Attachment "A" Scope of Services
- Current License
- Performance
- Location
- Minority/Business Enterprise Participation

## **Letter of Transmittal**

Must be signed by the person authorized to commit the organization or to perform the services in the proposal.

# Proposer's Experience, Key Personnel

Include resumes of the key personnel responsible for listing the Authority's space. Designate one person as the primary contact. Include references of current and past performance.

# **Minority Business Enterprise Participation**

Describe and provide evidence of the proposer's plans to maximize the utilization of minority business enterprise (MBE) and/or women business enterprise (WBE) firms in this effort.

## **Conflict Of Interest**

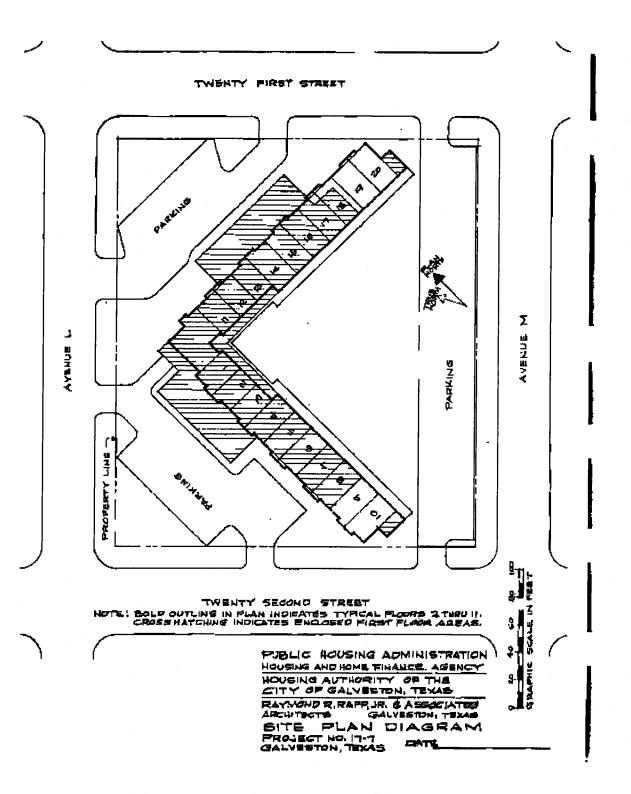
No Officer or employee of the Authority, no member of the governing body of the locality in which the Authority is situated, no member of the governing body of the locality in which the Authority was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the Authority, during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof.

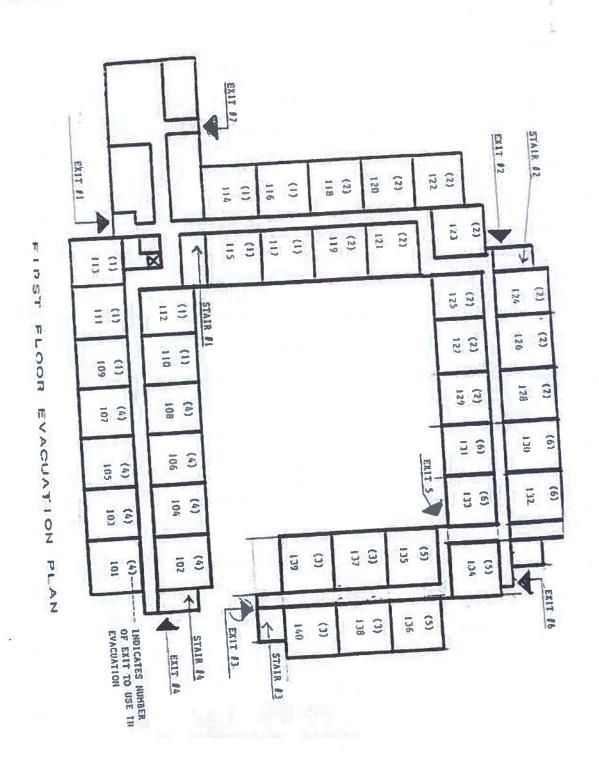
## **Hold Harmless**

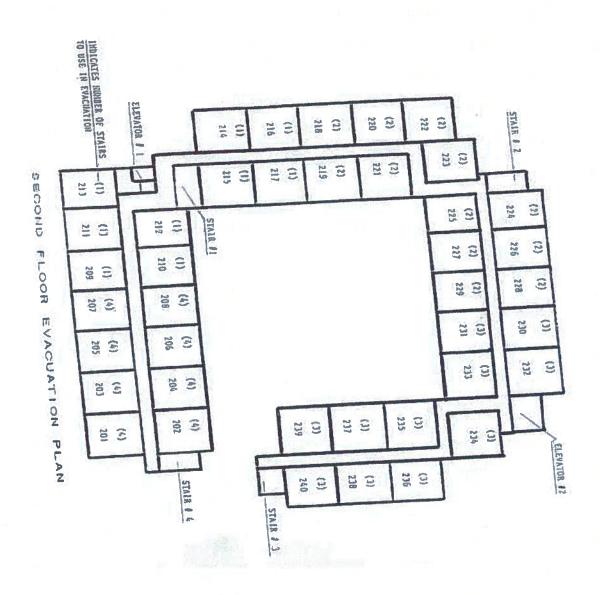
The proposer must agree to hold the Authority harmless for any acts of negligence or any other obligations.

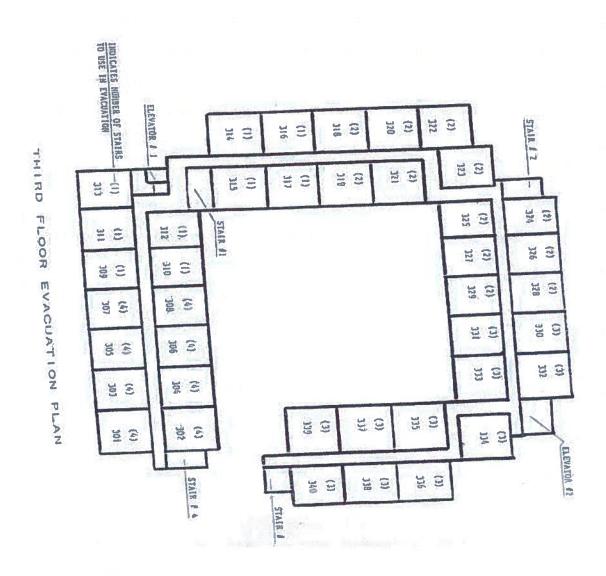
## **Officials Not To Benefit**

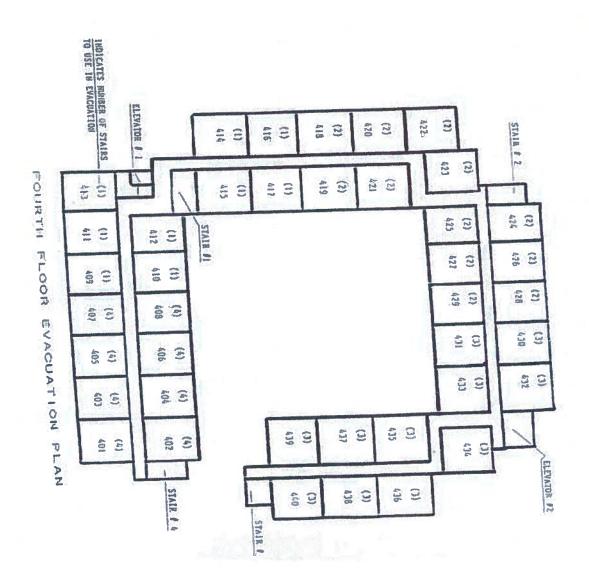
No Member of or Delegate to Congress or Resident Commissioner of the United States shall be admitted to any share or part of this contract, or to any benefit that may arise, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.













# **MDU Solutions**

Date:

Friday, December 28, 2012

**Proposal to:** 

**Galveston Housing Authority** 

Locations:

Gulf Breeze Apartments
1211 21st Street

Galveston, TX 77550

**Holland House Apartments** 

2810 61st Street Galveston, TX 77551

Presented by:

**Travis Burchfield** 

**MDU Business Services** 

Comcast Cable

8590 W. Tidwell, 2<sup>nd</sup> Floor Houston, Texas 77040 Office (713) 335-1224 Fax (713) 895-2505

Travis\_Burchfield@cable.comcast.com

#### **Comcast Corporation**

Comcast Corporation is one of the nation's leading providers of entertainment, information and communications products and services. Comcast is principally involved in the operation of cable systems through Comcast Cable and in the development, production and distribution of entertainment, news, sports and other content for global audiences through NBCUniversal. Comcast Cable is one of the nation's largest video, high-speed Internet and phone providers to residential and business customers. Comcast is the majority owner and manager of NBCUniversal, which owns and operates entertainment and news cable networks, the NBC and Telemundo broadcast networks, local television station groups, television production operations, a major motion picture company and theme parks.

#### **NBCUniversal**

NBCUniversal is one of the world's leading media and entertainment companies in the development, production, and marketing of entertainment, news, and information to a global audience. NBCUniversal owns and operates a valuable portfolio of news and entertainment television networks, a premier motion picture company, significant television production operations, a leading television stations group, and world-renowned theme parks. Comcast Corporation owns a controlling 51% interest in NBCUniversal, with GE holding a 49% stake.

#### **Comcast Xfinity TV Service**

Comcast Xfinity® TV service offers customers the best viewing experience and entertainment choices across multiple platforms. Customers can watch more than 60,000 TV and movie entertainment choices across Xfinity On Demand, XfinityTV.com and on mobile devices, such as the iPad®, iPhone® and iPod touch® anytime, anywhere.

### **Xfinity On Demand**

- 25,000 of the best and most current entertainment choices including movies, TV series, Music, Kids and Sports programming available anytime
- Only provider to offer current TV series from all four major broadcast networks
- Approximately 600 TV series available each month including Glee, Grey's Anatomy, NCIS, 30 Rock, Sex and the City, Shameless and Keeping Up with the Kardashians
- 11,000 movie choices including hit movies and movies available the same day as their DVD release such as Harry Potter and the Deathly Hallows: Part 1, Little Fockers and The Fighter
- Hundreds of kids' series available including popular favorites such as SpongeBob SquarePants, Dora the Explorer, Hannah Montana and Scooby Doo
- 3,000 music choices available each month including special music content and sneak previews of new songs from popular artists such as Taylor Swift
- Next-generation 3D programming available
- Expanded multicultural offerings, including more than 700 Spanish video choices.

#### XfinityTV.com

- Best and most current TV and movies from nearly 40 top-rated cable and premium networks such as HBO, Showtime, TNT, TBS and Nickelodeon
- New features that allow customers to watch, find and manage TV shows and movies on TV, Xfinity On Demand and XfinityTV.com and on the iPad, iPhone and iPod touch
- New tools that allow customers to personalize their viewing experiences such as cataloging their favorite TV series and movies with the "My TV" feature or sharing what they are watching through a simple, integrated "Facebook Connect" feature
- Launched www.XfinityTV.com/latinotv with more than 500 Spanish-language video choices.

## **Xfinity TV App**

- Launched Xfinity TV app for the iPad, iPhone, iPod touch and Android-powered devices
- Watch hit TV shows and movies directly on the iPad, iPhone and iPod touch anytime, anywhere using a Wi-Fi connection
- Browse and discover video content from both TV listings and Xfinity On Demand offering
- Use the app as a remote control to find what to watch and change the channel in real time
- Program DVRs to record TV shows, series and movies so users never miss their favorites
- Sort content based on different filters like networks and genres, such as Movies, Kids and Sports
- Search by keyword or by title A-Z in TV listings or on Xfinity On Demand.

## **Xfinity Internet**

Comcast is the nation's largest ISP with an advanced fiber-optic network that offers the best of speeds and reliability as well as exceptional online content.

#### Wideband

With wideband, Comcast has introduced a new echelon of Internet speed tiers, which has redefined the customer experience online and created a platform for innovation. Comcast offers a variety of speeds to best fits customers' needs, ranging from 12 Mbps up to 50-105 Mbps. Below is an example of how quickly customers can download files based on the various speeds we offer.

#### **Download Comparison Chart**

File size example	Performance	Blast!	Extreme 50	Extreme 105
	12 Mbps/2 Mbps	20 Mbps/4 Mbps	50 Mpbs/10 Mbps	105 Mbps/10 Mbps
HD Movie (6000 MB)	67 minutes	40 minutes	16 minutes	7 minutes
SD Movie (1500 MB)	16 minutes	10 minutes	4 minutes	Less than 2 minutes
PC game (500 MB)	5 minutes	3 minutes	1 minute	28 seconds
SD TV Show (300 MB)	3 minutes	2 minutes	80 seconds	38 seconds

#### **Xfinity Voice**

Xfinity® Voice offers digital quality phone service with all of the features that customers expect from their traditional phone service, plus enhancements like the ability to listen to and manage their home voice mail messages from a phone or computer.

Xfinity Voice calls travel over Comcast's proprietary managed IP network – not over the public Internet. Using a managed IP network gives Comcast the ability to provide service quality that may not be available from non-facilities-based VoIP service providers. In addition, in 2010, Xfinity Voice was named the best in call clarity.\*

#### Includes popular calling features plus enhanced voice mail, such as:

3-way calling

Call waiting

E911

Anonymous call rejection

Caller ID

Call forwarding selective

Caller ID blocking

Battery Back-Up
Directory Assistance

Call forwarding variable

Caller ID with call waiting

Operator Services

Call return

Repeat dialing

CALEA

Call screening

Speed dial

# **Channel Lineup**

1 XFINITY On Demand	36 TNT	110 Sports Overflow
2 KYAZ-Azteca	37 Fox Sports Houston	119 Lifetime Movie Network
3 KZJL	38 Fox News	128 Sprout
4 KTXH-My Network TV	40 Lifetime	129 Comcast Sports Southwest
5 KIAH-CW	41 Disney Channel	149 MoviePlex
6 KTMD-Telemundo	42 Animal Planet	199 On Demand Channel
7 KPXB-ION	43 Nickelodeon	200 TV Guide Scroll
8 KUHT-PBS	44 E!	208 CSPAN 2
9 KRIV-FOX	45 CNBC	209 CSPAN 3
10 KXLN-Univision	46 BET	212 G4
11 KHOU-CBS	47 HGTV	213 ID
12 KPRC-NBC	48 Spike TV	226 BBC America
13 KTRK-ABC	49 NBC Sports Network	228 Bio
14 KETH-TBN	50 Galavisión	229 H2
15 KFTH-Telefutura	51 TBS	235 Bloomberg
16 Municipal Channel	52 Food Network	239 Mun2
17 Houston Media Source	53 KUBE	310 Bounce TV
18 Houston ISD	54 WGN America	315 Live Well
19 HCC TV	55 KTBU-Mega TV	318 KIAH-Antenna TV
20 KLTJ	56 C-SPAN	320 This TV
21 USA	57 AMC	321 KPRC-LA TV
22 Cartoon Network	58 History	322 KLTJ-Daystar
23 A&E	59 Comedy Central	323 KUHT2-PBS
24 Hallmark Channel	60 SyFy Channel	324 KUHT-V-ME
25 CNN	61 VH1	325 KHLM-Multimedios Houston
26 CNN Headline News	62 Travel Channel	340 Style
27 The Weather Channel	63 TLC	791 XFINITY 3D
28 QVC	64 HSN	801-845 Music Choice Channels
29 Discovery Channel	65 Bravo	886 Entertainment On Demand
30 MTV	66 OWN	887 Shop On Demand
31 FX	67 TruTV	888 Searchlight On Demand
32 ABC Family	75 Leased Access	889 Automotive On Demand
33 ESPN	76 Leased Access	890 MyGov On Demand
34 ESPN2	80 MSNBC	891 Travel & Leisure On Demand
35 Golf Channel	103 Hallmark Movie Channel	892 Jobs On Demand

<sup>\*</sup>Comcast reserves the right to change the channel lineup from time to time.

## **Proposal**

Regarding our proposal for service the following are the salient issues for your consideration:

- COMCAST will incur all costs and expenses relating to the maintenance and repair of our cable system servicing the property for the term of the agreement.
- Cost See Attachment "A" Scope of Services
- Current License Comcast is licensed to operate in Galveston County, Texas
- Performance We have been providing service to the Galveston Housing Authority since 1988
- Availability and Location We currently serve both locations.
- Minority/Business Enterprise Participation Comcast is not a minority or woman owned business and will not be hiring people for the sake of winning the FRP.

We appreciate our relationship with you and I look forward to hearing from you soon.

Regards,

Travis Burchfield MDU Business Services 8590 W. Tidwell, 3rd Floor Houston, TX 77040 Office - 713.335.1224

# ATTACHMENT "A" SCOPE OF SERVICES

Services to be provided: Bulk Digital Starter cable television. COMCAST will incur all costs and expenses relating to the maintenance and repair of our cable system servicing the property for the term of the agreement

Wiring to be required: No. Wiring is in place as we currently serve both properties.

Cost of Initial Wiring: None. Wiring is in place as we currently serve both properties.

**Cost of Monthly Service:** 

Per Unit:

Bulk Agreement - \$26.00 with a 6% yearly increase

Per Unit:

Retail Agreement – residents are billed directly and price may vary

depending on the promotional rate at the time of order. Non-

promotional retail rate is \$61.49

TOTAL MONTHLY COST: (Year one) Total units 356 @ \$26.00 = \$9,256.00

TOTAL ANNUAL COST: (Year one) \$111,072.00

Proposal Valid for 30 Days 12/28/2012



12/27/12

**Kyle Smith** 

Phone: 281-259-2074 Fax: 281-259-2017

Melinda Oliver **Gulf®Breeze** 1211 21<sup>st</sup> Street Galveston, TX 77551

Re: Satellite Television Proposal

Dear Ms. Oliver:

On behalf of myself and the entire Capital Communications team, thank you for the opportunity to discuss our satellite television services with you. I am pleased to provide you with the enclosed proposal for our services at Gulf Breeze. Capital Communications provides both choice and value in television programming, and we look forward to demonstrating our many programming options and excellent service to you and your residents.

If you have any questions regarding the proposal or Capital Communications' services, please do not hesitate to contact me by telephone (832) 714-7165 or e-mail capitaleng@sbcglobal.net. I look forward to hearing from you.

Kind regards,

Kyle Smith

Owner



## **Capital Communications**

**Proposal Date:** 

12/27/2012

**Submitted To:** 

Melinda Oliver

Properties/Establishment:

Gulf Breeze, 1211 21st Street

Referencing:

Capital Communications submits this proposal to Gulf Breeze for the distribution of Capital Communications programming through a centralized, "shared-dish" satellite system. This proposal will outline specific television programming plans, services and materials provided by Capital Communications to install service at Gulf Breeze.

This proposal will be effective for a period of 30 days and prices do not include any applicable taxes. All prices, packages and programming are subject to change without notice.

This document constitutes a statement of intentions only and is not intended, and shall not be construed, to constitute an obligation binding on Capital Communications or any potential customer. A binding agreement will result only from satisfactory completion of due diligence and negotiation and execution of mutually agreeable transaction documents. Neither Capital Communications nor any potential customer shall have any obligation whatsoever to perform due diligence, seek or receive any approvals, or negotiate or enter into any transaction documents. The acceptance by Capital Communications or a potential customer of partial performance by the other party will not create any binding obligations upon the first party. No oral or implied contract will be formed in respect of the proposed investment regardless of any statements made by Capital Communications or any potential customer or any course of dealing between them. Parole evidence and extrinsic evidence shall be inadmissible to show agreement by and between Capital Communications and property owner to any term or condition contrary to or in addition to the terms and conditions contained in this note.



Table of Contents	
Introduction	4
Proposed Solution	5
Infrastructure Costs	6
Capital Communications Support	7
Scope Of Services Attachment A	8

3

12/27/2012



#### Introduction

Capital Communications ("Capital Communications") is pleased to submit this proposal to provide Capital Communications satellite television programming to Gulf Breeze. As a reseller of the third largest provider of television programming in the nation (Dish), and the leading national provider of high definition programming, Capital Communications builds solid relationships with professional service and offers the best in programming across the country. Capital Communications takes pride in offering both choice and value to ensure that options are available to fit your needs.

#### **Capital Communications Corporation**

Headquartered in Magnolia, Texas, Capital Communications has been in business over 15 years. As a preferred reseller for Dish Networks, Capital Communications has earned the distinction of being a one of Dish's top PCO (private cable operators) throughout the United States.

Capital Communications has customers primarily in Texas, but provides services to the MDU market in other states of the Southeast including Florida and Alabama. References are available upon request.

12/27/2012



# **Proposed Solution**

Capital Communications offers the MDU Bulk Plan to the residents of Gulf Breeze.

#### **MDU Bulk Plan**

Capital Communications's MDU Bulk Plan provides great value for your residents. At Gulf Breeze, we can offer 65-bulk channels of satellite video programming service to the residential units for one low cost per month. The satellite video programming service cost is based on 100% of your 199 residential units regardless of vacancies. The price for the bulk package detailed below is \$14.55 per residential unit per month\* and is billed directly to the management office. Your 65 channels are listed below:

- 2 Property Access Channel
- 3 ABC
- 4 CBS
- 5 NBC
- 6 FOX
- 7 PBS
- 8 CW
- 9 UNVSN
- 10 MNT
- 11 IND
- 12 Cartoon Network
- 13 CNN
- 14 Cooking
- 15 CSPAN
- 16 CSPAN2
- 17 CNBC
- 18 Discovery
- 19 Fox News
- 20 Headline News
- 21 TWC
- 22 Nickelodeon
- 23 Hallmark Movie
- 24 OWN
- 25 Oxygen
- 26 TBN
- 27 TBS



28	TLC		
29	TNT		
30	USA		
31	TV Land		
32	ESPN		
33	ESPN2		
34	ESPN News		
35	ESPN U		
36	ESPN Classic		
37	NATURAL PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROPER		
38	MTV2		
39	VH1		
40	VH1Classic		
41	Comedy Central		
42	E!		
43	Lifetime		
44	SyFy		
45			
46	Animal Disc. 4		
47	Animal Planet		
	DEI		
48	Boomerang		
49	Baby First		
50	Angel Che		
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12/27/2012



# **Equipment Room**

The Capital Communications satellite equipment must be stored in a controlled room at Gulf Breeze, which must meet the following five criteria minimums:

✓ Size: Approx. 12ft (W) X 12ft (L) X 8 ft (H) as a minimum

✓ Temperature controlled: 65°-75°F

✓ HVAC maintained by the property

✓ 24-hour access: Capital Communications must be able to reach this room via any common areas, at any time of the day, and be provided the

necessary keys to do so

✓ Power requirements: 100 amp breaker service panel that supports with two dedicated 20-amp circuits for the air conditioner and power supply for cable plant, and three dedicated 20-amp 120-vac circuits located on one wall of the head end room with standard two gang receptacles (All electrical circuits provided by Gulf Breeze

✓ Location: Centrally located and is approximately 12' x 12', this is within 250 feet of the dish antennas. This room requires the above power requirements. The electrical work will be performed by Gulf Breeze as an

improvement to their building.

# **Capital Communications Support**

Upon execution of our contract, Capital Communications' Installation team will install, operate and maintain a state-of-the-art video distribution system. Capital Communications will distribute a digital quality signal on the property and provide access to available programming to your residents.

Capital Communications values the relationship with you and the property. Our technicians have established territories and pride themselves on creating and maintaining a positive, on-going relationship with the property and its residents.

7



# ATTACHMENT "A" SCOPE OF SERVICES

## Services to be provided:

- A. Mount the satellite dishes via wall mount to the penthouse wall allowing for line-of-site to the satellite arc of orbital locations of 110° and 119° West longitudes within 250 linear feet from the headend location.
- B. Furnish and install an 65 channel SMATV video system to provide video service to said property. The headend will also include all of the necessary wiring and connectors as well as the required pre-amps and combining networks.
- C. Capital Communications will reuse the existing distribution system to supply video service to the units at said property. Capital Communications with not be responsible for any issues with the cable infrastructure distribution system at said property.
- D. Capital Connunications will replace all actives, and passive devices at

Capital Com
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les and should be soulle to only authorized property personnel and
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licens electrician. This is
ed 20 AMP 120 Vol desits for the an conditioner is approved apply and
three dedicated 20 AMP 120 Volt AC circuits located on one wall of the headend
room with standard two-gang receptacles. This room shall be socred from
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12/27/2012

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- 3. Installation of (if not already available) the electrical circuits for the HVAC system, and headend requirements listed above in addition to the on-going monthly electricity cost associated with the operation of these systems.
- 4. Contract for installation of a climate control system for the headend room with a licensed HVAC installation company. This system will provide freeze protection and an air conditioning system capable of supporting the size of the room with additional 10,000 BTU's of cooling for the electronics. This will be a separate system from any other office/building controlled HVAC and able to maintain ambient temperature of 65° to 75° Fahrenheit all year around. The system will utilize property provided electricity that is not currently available in the room at this time.
- 5. Property access to the headend, satellite antennas, all pedestal and lock box locations, riser closets, MDF/IDF rooms, and any other necessary point in the distribution system.
- 6. Certification of ownership that all existing cabling (including pre-wire or post wire) and conduit that DNS will be connecting to or utilizing and verification that same does not cross or encroach upon any public easement.

Wiring to be required: Will use existing wiring. If additional wiring of RG6 homeruns are needed to a specified unit with substandard service, then a flat costs of \$175 per unit will be charged to Galveston Housing Authority upon their executive approval.

Cost of Initial Wiring: NA

Cost of Monthly Service:

Per Unit: \$14.55 Bulk Agreement: Yes
Per Unit: NA Retail Agreement: NA

TOTAL MONTHLY COST: 199 X \$14.55 = \$2,895.45

TOTAL ANNUAL COST: \$2,895.45 X 12 = \$34,745.40



12/27/12

Kyle Smith

Phone: 281-259-2074 Fax: 281-259-2017

Melinda Oliver
Holland House
2810 61<sup>st</sup> Street
Galveston, TX 77551

Re: Satellite Television Proposal

Dear Ms. Oliver:

On behalf of myself and the entire Capital Communications team, thank you for the opportunity to discuss our satellite television services with you. I am pleased to provide you with the enclosed proposal for our services at Holland House. Capital Communications provides both choice and value in television programming, and we look forward to demonstrating our many programming options and excellent service to you and your residents.

If you have any questions regarding the proposal or Capital Communications' services, please do not hesitate to contact me by telephone (832) 714-7165 or e-mail <a href="mailto:capitaleng@sbcglobal.net">capitaleng@sbcglobal.net</a>. I look forward to hearing from you.

Kind regards,

Kyle Smith

Owner

12/27/2012



### **Capital Communications**

**Proposal Date:** 

12/27/2012

**Submitted To:** 

Melinda Oliver

**Properties/Establishment:** 

Holland House, 2810 61st Street

Referencing:

Capital Communications submits this proposal to Holland House for the distribution of Capital Communications programming through a centralized, "shared-dish" satellite system. This proposal will outline specific television programming plans, services and materials provided by Capital Communications to install service at Holland House.

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# **Table of Contents**

Introduction	4
Proposed Solution	5
Infrastructure Costs	6
Capital Communications Support	100003000501.7
Scope Of Services Attachment A	3

12/27/2012



#### Introduction

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12/27/2012



# **Proposed Solution**

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- 29 TNT
- 30 USA
- 31 TV Land
- 32 ESPN
- 33 ESPN2
- 34 ESPN News
- 35 ESPN U
- 36 ESPN Classic
- 37 MTV
- 38 MTV2
- 39 VH1
- 40 VH1Classic
- 41 Comedy Central
- 42 E!
- 43 Lifetime
- 44 SyFy
- 45 AMC
- 46 Animal Planet
- 47 BET
- 48 Boomerang
- 49 Baby First
- 50 Angel One
- 51 Documentary
- 52 Biography
- 53 G4
- 54 Hallmark
- 55 History
- 56 ION
- 57 Style
- 58 TruTV
- 59 Encore
- 60 Encore Action
- 61 Encore Love
- 62 Encore Suspense
- Encore DramaEncore Western
- 65 Encore Family

#### **Infrastructure Costs**

Capital Communications is pleased to provide Holland House with the necessary satellite equipment and installation at no cost in exchange for signing a mutually acceptable 5-year installation and service agreement with us.

If the technical site survey reveals unexpected distribution and/or installation issues, the proposed offer may be affected, and we may present you with an alternate proposal.



# **Equipment Room**

The Capital Communications satellite equipment must be stored in a controlled room at Holland House, which must meet the following five criteria minimums:

- ✓ Size: Approx. 12ft (W) X 12ft (L) X 8 ft (H) as a minimum
- ✓ Temperature controlled: 65°-75°F
- ✓ HVAC maintained by the property
- ✓ **24-hour access:** Capital Communications must be able to reach this room via any common areas, at any time of the day, and be provided the necessary keys to do so
- ✓ **Power requirements:** 100 amp breaker service panel that supports with two dedicated 20-amp circuits for the air conditioner and power supply for cable plant, and three dedicated 20-amp 120-vac circuits located on one wall of the head end room with standard two gang receptacles (All electrical circuits provided by Holland House
- ✓ **Location:** Centrally located and is approximately 12' x 12', this is within 250 feet of the dish antennas. This room requires the above power requirements. The electrical work will be performed by Holland House as an improvement to their building.

# **Capital Communications Support**

Upon execution of our contract, Capital Communications' Installation team will install, operate and maintain a state-of-the-art video distribution system. Capital Communications will distribute a digital quality signal on the property and provide access to available programming to your residents.

Capital Communications values the relationship with you and the property. Our technicians have established territories and pride themselves on creating and maintaining a positive, on-going relationship with the property and its residents.



# ATTACHMENT "A" SCOPE OF SERVICES

#### Services to be provided:

- A. Mount the satellite dishes at a convenient location with the line of sight toward the satellite arc of orbital locations of 110° and 119° West longitudes within 250 linear feet from the headend location.
- B. Furnish and install a 65 channel SMATV video system to provide video service to said property. The headend will also include all of the necessary wiring and connectors as well as the required pre-amps and combining networks.
- C. Capital Communications will reuse the existing distribution system to supply video service to the units at said property. Capital Communications with not be responsible for any issues with the cable infrastructure distribution system at said property.
- D. Capital Communications will replace all actives, and passive devices at said property.

Capital Communications will require the following to be provided by the property owner in order to complete the system:

- 1. The property will need to clean the head end room which is the electrical room on the second floor at the back of the building to allow for the installation of the new satellite network head end equipment. This room will be required to remain locked at all times and should be accessible to only authorized property personnel and Capital Communications employees. This is to maintain both the security of the equipment as well as the system integrity.
- 2. Provision of the electrical wiring and connectivity for the headend room by a licensed electrician. This is to include a 100 AMP breaker service panel with two dedicated 20 AMP 120 Volt circuits for the air conditioner and power supply and three dedicated 20 AMP 120 Volt AC circuits located on one wall of the headend room with standard two-gang receptacles. This room shall be secured from access by un-authorized personnel, shall provide 24-7 access to the room for Capital Communication personnel and be located within 250 linear feet of the satellite antennas mount locations.

12/27/2012



- 3. Installation of (if not already available) the electrical circuits for the HVAC system, and headend requirements listed above in addition to the on-going monthly electricity cost associated with the operation of these systems.
- 4. Contract for installation of a climate control system for the headend room with a licensed HVAC installation company. This system will provide freeze protection and an air conditioning system capable of supporting the size of the room with additional 10,000 BTU's of cooling for the electronics. This will be a separate system from any other office/building controlled HVAC and able to maintain ambient temperature of 65° to 75° Fahrenheit all year around. The system will utilize property provided electricity that is not currently available in the room at this time.
- 5. Property access to the headend, satellite antennas, all pedestal and lock box locations, riser closets, MDF/IDF rooms, and any other necessary point in the distribution system.
- 6. Certification of ownership that all existing cabling (including pre-wire or post wire) and conduit that DNS will be connecting to or utilizing and verification that same does not cross or encroach upon any public easement.

Wiring to be required: Will use existing wiring. If additional wiring of RG6 homeruns are needed to a specified unit with substandard service, then a flat costs of \$175 per unit will be charged to Galveston Housing Authority upon their executive approval.

Cost of Initial Wiring: NA

Cost of Monthly Service: Holland House

Per Unit: \$14:55 Bulk Agreement: Yes

Per Unit: NA Retail Agreement: NA

TOTAL MONTHLY COST: 159 X \$14.55 = **\$2,313.45** 

TOTAL ANNUAL COST: \$2,895.45 X 12 = \$27,761.40

# SERVICES AGREEMENT

This Services Agreement (the "Agreement") is dated August 27, 2008, and is between Comcast of Houston, LLC, a Delaware limited liability company (the "Company"), and The Housing Authority of the City of Galveston, Texas, (the "Owner"), who owns certain real estate and improvements thereon located at 2914 Ball, 1601 Strand, 5228 Broadway, 4400 Sealy, 4300 Broadway, 1211 Moody, and 2810 61<sup>st</sup> Street, Galveston, Texas 77550 (collectively, the "Premises"), commonly known as Cedar Terrace, Magnolia House, Oleander Homes, Palm Terrace, The Oaks, Gulf Breeze and Holland House consisting of nine-hundred seventy-eight (978) residential units plus any units or properties added or constructed in the future.

The Company has been granted a franchise by an authorized governmental agency (the "Franchise Authority") to construct and operate a cable communications system in Houston, Texas, (the "City"). The Owner desires to provide broadband services to the Premises, including, but not limited to, multi-channel video, high speed data, information and voice services (collectively, the "Services") and the Company is willing to install, maintain and operate a broadband communications system for such purposes on the Premises in accordance with the terms and conditions below.

The parties, for good and valuable consideration, intending to be legally bound, agree as follows:

## 1. The System.

- a) The Company has installed, and shall operate, maintain and repair, all facilities necessary to transmit the Services to the Premises (the "Company Wiring"). All work shall be done by the Company in a proper and workmanlike manner in accordance with Federal Communications Commission ("FCC") regulations, industry standards and local codes, unless otherwise provided in this Agreement. The Company shall be responsible for all costs and expenses incurred by it in operating, maintaining and repairing the System.
- b) The cable home run wiring and cable home wiring has been installed at the Premises (the "Inside Wiring"). The System shall consist of the Company Wiring and the Inside Wiring. The Company shall operate, maintain and repair the System. The Company agrees to repair and/or replace any damage to the Premises resulting from the operation, maintenance or repair of the System, except as otherwise provided in this Agreement. The Company will be responsible for obtaining all necessary permits, licenses and approvals in connection with the operation of the System.
- c) Neither the Owner nor anyone operating on its behalf shall tap into, use or otherwise interfere with the System or any portion thereof for any purpose. The Company Wiring is and will remain the personal property of the Company. The Inside Wiring is and will remain the property of the Owner. The Company shall have the right to interconnect with and use any telephony inside wiring facilities, cross connect facilities and other telephony-related facilities owned or controlled by Owner that may become necessary or useful for the provision of the Services to the residents, whether or not such facilities are owned, installed, controlled or maintained by the Company.

- 2. <u>Easement</u>. The Owner has the authority to grant and does hereby grant an easement in favor of the Company to place its lines across the Premises and to operate the System, and shall cause such easement to run with the Premises. The Owner hereby agrees to execute the form of easement attached hereto as Exhibit A.
- 3. Access. The Owner shall allow Company personnel to enter all common areas of the Premises for the purposes of auditing, selling or disconnecting service, installing, maintaining, repairing, replacing or removing the System or any other equipment and apparatus connected with the provision of the Services and shall use reasonable efforts to assure the Company access to any parts of the Premises over which it does not have control for the same purposes. The Owner shall cooperate with the Company to prevent (i) the unauthorized possession of converters or channel selectors and (ii) the unauthorized reception of the Services.
- 4. <u>Delivery of Services</u>. The Owner has the authority to grant and does hereby grant to the Company during the term hereof the right to operate, maintain, repair and replace, as necessary, the System on the Premises and to deliver the Services to the Premises, unless otherwise required by applicable law. Owner shall not enter into a services agreement with another service provider to provide services similar to the Services during the term of this Agreement regardless of the method used to deliver such services to the Premises.
- 5. Fees and Charges for Services. The terms, conditions, charges and fees for the Services provided to residents at the Premises shall be contained in contracts between the Company and individual residents. The Owner assumes no liability or responsibility for service charges contracted for by residents. All billing and collections from residents will be accomplished by the Company.
- 6. <u>Customer Service</u>. The Company shall provide customer service in accordance with its franchise agreement with the Franchise Authority. The Company will maintain a local or toll-free telephone number which will be available to its subscribers twenty-four (24) hours a day, seven (7) days a week. Company representatives will be available to respond to customer telephone inquiries during normal business hours. The Company will begin working on service interruptions promptly and in no event later than the next business day after notification of the service problem, excluding conditions beyond the control of the Company.
- 7. <u>Private Reception Devices</u>. Notwithstanding anything else in this Agreement to the contrary, the Company shall not interfere with the right of an individual resident to install or use his own private reception device.
- 8. <u>Interference</u>. If any device or facility belonging to a resident or the Owner does not comply with the technical specifications established by the FCC, including, but not limited to, signal leakage, which interferes with the Company's delivery of the Services, the Company reserves the right to discontinue the Service to the Premises or, at the Company's discretion, to the individual unit until such non-conformance is cured by the Owner or resident, as the case may be.

- 9. <u>Term.</u> This Agreement, when duly executed by both parties, shall constitute a binding agreement between the Owner and the Company and their respective successors and assigns for a term of five (5) years. This Agreement shall automatically renew for successive periods of two (2) years unless either party shall provide the other with a minimum sixty (60) days notice of its intention not to renew at the end of the then current term.
- 10. <u>Insurance</u>. The Company agrees to maintain public liability insurance and property damage liability insurance as required by the Company's franchise agreement with the Franchise Authority. Upon request, the Company will provide the Owner with a certificate evidencing such insurance.
- 11. <u>Indemnification</u>. The Company shall indemnify, defend and hold harmless the Owner, its personnel, directors, agents, commissioners and representatives from or against any and all claims, damage or expense arising out of the actions or omissions of the Company, its personnel, directors, agents, subcontractors, and representatives with respect to the installation, operation, maintenance or removal of the System and the Services provided to residents at the Premises pursuant to this Agreement. The Owner shall indemnify, defend and hold harmless the Company, its personnel, directors, agents, subcontractors and representatives from and against any and all claims, damage or expense arising out of the actions or omissions of the Owner, its personnel, directors, agents and representatives.
- 12. <u>Limitation of Liability.</u> THE COMPANY SHALL NOT BE LIABLE TO THE OWNER FOR SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO FRUSTRATION OF ECONOMIC OR BUSINESS EXPECTATIONS, LOSS OF PROFITS, LOSS OF CAPITAL, COST OF SUBSTITUTE PRODUCT(S), FACILITIES OR SERVICES, OR DOWN TIME COST, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

#### 13. Termination.

- a) <u>Default.</u> In the event either party defaults in the performance of any of the material terms of this Agreement, the non-defaulting party shall give the defaulting party written notice specifying the nature of such default and identifying the specific provision in this Agreement which gives rise to the default. The defaulting party shall have sixty (60) days to either (i) notify the non-defaulting party that no default occurred and provide reasonable proof thereof, (ii) cure the default, or (iii) if such default is incapable of cure within such sixty (60) day period, commence curing the default within such sixty (60) day period and diligently pursue such cure to completion. In the event if the defaulting party fails to do so within such sixty (60) day period, the non-defaulting party may terminate this Agreement upon thirty (30) days written notice without further liability of either party.
- b) Permanent Loss of Authority. This Agreement shall terminate automatically without any further liability on the part of the Company in the event the Company lacks authority to continue to provide the Services to the Premises due to loss of governmental authorization. This clause, however, shall not apply to periods of transition, such as franchises subject to review, transfer or reapplication, or where termination is the subject of dispute.

c) Closing of Apartment Units. Notwithstanding any other provisions hereof to the contrary, the Company understands and agrees that the Owner is a Texas governmental body, engaged in the performance of a governmental function of providing decent, safe, and sanitary housing for persons of low income. Consequently, the Company also understands and agrees that the Owner may decide, during the initial term or any extended term of this Agreement, to remodel, rebuild, demolish, or cease the operation of residential units on the Premises described above, and the Company aggress that such action by Owner shall not be a default or breach of this Agreement by Owner in any fashion, and shall not entitle the Company to damages or to termination of this Agreement, in whole or in part; provided the Owner's actions do not unreasonably interfere with Company's ability to provide Services to occupied units on the Premises.

# 14. Removal of Company Wiring.

- a) Upon expiration or termination of this Agreement for any reason, the Company shall have a period of six (6) months during which it shall be entitled, but not required, to remove the Company Wiring. The Company shall promptly repair any damage to the Premises caused by such removal.
- b) Notwithstanding anything to the contrary contained in this Agreement, the removal period referenced in section (a) shall be tolled for as long as the Company has the right under applicable law to continue to provide any or all of the Services to any or all of the units on the Premises after the termination or expiration of this Agreement, in which case the Company shall have the right to continue to own and use the Company Wiring and to interconnect with and use the Inside Wiring to provide the Services. This Section shall survive the termination of this Agreement.
- 15. <u>Dispute Resolution</u>. All disputes under this Agreement shall be submitted to and settled by arbitration in accordance with the rules of the American Arbitration Association. The parties shall appoint a mutually agreeable arbitrator reasonably familiar with broadband communications systems and services. In the event the parties are unable to agree to a single arbitrator, the dispute shall be submitted to a panel of three (3) arbitrators, one of which shall be reasonably familiar with broadband systems and services. Each party shall appoint an arbitrator and the two arbitrators so appointed shall then select a third arbitrator. The arbitrators shall apply applicable federal laws and regulations and the laws of the jurisdiction in which the Premises are located, without regard to its choice of law principles. The decision of the arbitrators shall be binding and conclusive on all parties involved, and judgment upon their decision may be entered in a court of competent jurisdiction. The prevailing party in any such arbitration shall be entitled to collect from the non-prevailing party all costs of the arbitration, including reasonable attorneys' fees.
- 16. <u>Marketing Support.</u> Owner shall provide exclusive Marketing Support for the Services. The term "Marketing Support" shall be limited to, Owner's presentation of the Company's marketing materials for the Services, including, but not limited to multi-channel video, high speed Internet and voice services to existing and prospective residents. Marketing materials may include, at the Company's discretion, brochures, channel lineups, door hangers, service descriptions, and information regarding prices and special offers. All marketing materials shall be provided by the Company.

# 17. <u>Miscellaneous</u>.

- a) Force Majeure. The Company shall not be liable for failure to construct or to continue to operate the System during the term hereof due to acts of God, the failure of equipment or facilities not belonging to Company (including, but not limited to, utility service), denial of access to facilities or rights-of-way essential to serving the Premises, government order or regulation or any other circumstances beyond the reasonable control of the Company.
- b) Assignability: Binding Effect. This Agreement may be assigned by either party. The assignee shall agree in writing to be bound by all the terms and conditions hereof. In the event the Owner sells, assigns, transfers or otherwise conveys the Premises to a third party, the Owner shall give the Company prior written notice of such change of ownership or control. Owner shall cause any new owner or controlling party to expressly assume this Agreement and agree to be bound by its terms. This Agreement shall be binding upon the parties and their respective successors and assigns.
- c) <u>Applicable Law</u>. This Agreement shall be governed and construed in accordance with applicable federal laws and regulations and by the laws of the jurisdiction in which the Premises are located, without regard to its choice of law principles.
- d) <u>Invalidity</u>. If any provision of this Agreement is found to be invalid or unenforceable, the validity and enforceability of the remaining provisions of this Agreement will not be affected or impaired.
- e) Recording. The Company may record this Agreement (or a memorandum summarizing the material terms) in the public records of the county in which the Premises are located.
- f) Notices. All notices, demands, requests or other communications given under this Agreement shall be in writing and be given by personal delivery, United States Postal Service, or nationally recognized overnight courier service to the address set forth below or as may subsequently in writing be requested.

#### If to the Owner:

The Housing Authority of the City of Galveston, Texas 4700 Broadway
Galveston, Texas 77550
Attn.: Mr. Harish Krishnarao

## If to the Company:

Comcast of Houston, LLC 8590 West Tidwell Houston, Texas 77040 Attn.: VP/GM

## With a copy to:

Comcast Cable Communications, LLC One Comcast Center Philadelphia, PA 19103 Attn.: General Counsel

- g) Entire Agreement; Amendments. All recitals set forth above are hereby incorporated into the body of this Agreement. This Agreement, including all exhibits attached, constitutes the entire agreement between the parties and supersedes all prior agreements, promises and understandings, whether oral or written. This Agreement shall not be modified, amended, supplemented or revised, except by a written document signed by both parties.
- h) Authority. Each party represents to the other that the person signing on its behalf has the legal right and authority to execute, enter into and bind such party to the commitments and obligations set forth herein.

[the remainder of this page left blank intentionally]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

	OWNER
WITNESS/ATTEST	The Housing Authority of the City of Galveston, Texas
Name: KENNETH SEVIER	By: Harish Krishnarao Title: Executive Director
	COMPANY
ATTEST:	Comcast of Houston, LLC
Name:	By:  Name: Tony Speller  Title: Senior Vice President / Houston Region

STATE OF)	
county of Galveston ) ss.	
The foregoing instrument was acknowledged before Harish Krishalvao (name), the Example of Harish Krishalvao (en personally known to me or has presented identification and did/did not take an oath.	e me this May of Way of , 2008 by 2004. (title) of titly), on behalf of said entity. He/she is (type of identification) as
Witness my hand and official seal.  HILDA GARCIA Notary Public. State of Texas My Commission Expires  My Commission Expires	Hilda Sarcia Notary Public (Print Name)
STATE OF TEXAS )	
COUNTY OF HARRIS ) ss.	
The foregoing instrument was acknowledged before Tony Speller of Comcast of Houston, LLC on behaland did not take an oath.	me this day of, 2008 by If of said entity. He is personally known to me
Witness my hand and official seal.	
My Commission expires:	Notary Public (Print Name)

# **EXHIBIT A**

(see attached)

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# **GRANT OF EASEMENT**

This Grant of Easement (the "Easement") dated this day of Comcast of Houston, LLC, its successors and assigns, hereinafter referred Housing Authority of the City of Galveston, Texas, hereinafter referred to as	4 110 4 11	between and The
Grantor and Grantee are parties to a Services Agreement dated	, 2008, pursuant to described below	o which

In consideration of One Dollar (\$1.00), Grantor(s), owner(s) of the Property described below, hereby grant(s) to Grantee, its successors and assigns, an easement in gross and right-of-way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time a broadband communications system (hereinafter referred to as the "Company Wiring") consisting of wires, underground conduits, cables, pedestals, vaults, and including but not limited to above ground enclosures, markers and concrete pads or other appurtenant fixtures and equipment necessary or useful for distributing broadband services and other like communications, in, on, over, under, across and along that certain real property (the "Property") located in County of Galveston, State of Texas described as follows:

# LEGAL DESCRIPTION: (See Attached)

Grantor(s) agree for themselves and their heirs and assigns that the Company Wiring on the Premises shall be and remain the personal property of the Grantee and may not be altered, obstructed or removed without the express written consent of the Grantee. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut trees and/or roots which may endanger or interfere with said Company Wiring and shall have free access to said Company Wiring and every part thereof, at all times for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said Premises of the Grantor, the Grantee shall make the same in such manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the area to as near the same condition as it was prior to such excavation as is practical. This easement shall run with the land for so long as Grantee, its successors or assigns provides broadband service to the Premises.

# **GRANTOR**

WITNESS/ATTEST:	The Housing Authority of the City of Galveston, Texas
Name: KENNER SENGER	By: Harish Krishnarao Title: Executive Director
	GRANTEE
ATTEST:	Comcast of Houston, LLC
Name:	By: Name: Tony Speller
	Title: Senior Vice President / Houston Region

STATE OF TEXAS )	
county of Galveston ) ss.	
The foregoing instrument was acknowledged Harish Krishnano (name), the The Galveson fousing Authority personally known to me or has presented identification and did/did not take an oath.	before me this Hay of Hugust, 2008 by <u>Executive Director</u> (title) of  (entity), on behalf of said entity. He/she is  (type of identification) as
Witness my hand and official seal.	delda Raina
My Commission expires:  HILDA GARCIA  Notary Public, State of Texas  My Commission Expires  30.4	Hilda Save 19 Notary Public (Print Name)
STATE OF)	
) ss. ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (	
The foregoing instrument was acknowledged be Tony Speller of Comcast of Houston, LLC on and did not take an oath.	efore me this day of, 2008 by behalf of said entity. He is personally known to me
Witness my hand and official seal.	
My Commission expires:	Notary Public (Print Name)

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# LEGAL DESCRIPTION

# The Housing Authority of the City of Galveston, Texas

Cedar Terrace 2914 Ball 139 Units

Magnolia Homes 1601 Strand 133 Units

Oleander Homes 5228 Broadway 206 Units

Palm Terrace 4400 Sealy 104 Units

The Oaks 4300 Broadway 40 Units

Gulf Breeze

1211 Moody
199 Units

Holland House 2810 61<sup>st</sup> 157 Units

Consisting of nine hundred seventy-eight (978) residential units

# **HOUSING AUTHORITY**

**OF THE CITY OF GALVESTON, TEXAS** 409/765-1900 77551

X

Central Office 4700 Broadway

Wednesday; March 27, 2013

Mr. Travis Birchfield Comcast Cable- MDU 3rd Floor 8590 West Tidwell Houston TX 77040

Dear Mr. Birchfield:

This letter is to notify you that April 1<sup>st</sup> 2013 will be the final billing to our residents on behalf of Comcast. We shall remit any and all collections at the end of the month in which they are received.

Please make the necessary arrangements during the month of April to serve our residents directly so that those who wish may obtain uninterrupted service. I urge you to coordinate the transition through Odelia Williams, Resident Services Director 409-741-8728

Thanks for the years of partnership which enabled our residents to enjoy cable service at a reduced rate. Unfortunately, our role has become too burdensome and your incentive too small to sustain this symbiosis.

We wish you all the best with the transition.

BIL Bruney, MBA., CPA.

**Director of Finance** 

Sincerely,